



Mandate Holder Addition Request

Account Number: _____
Names of Account Holder (s) :- _____

I/We refer to my /our above mentioned account with your Bank at _____ branch. I/We hereby authorise you to honour all the cheques and other orders/Instructions, which may be drawn on the said account by Mr. /Mrs. _____ (Mandate Holder) whose specimen signature is duly attested.

I/We further authorise you to comply with or honour any instructions from the mandate holder for creation /Placement of Fixed Deposit without changing the Mode of Operation under the existing Savings /Current account for such tenure and amount as may be decided by the Mandate holder and to issue cheques /Instructions for debits of the said account for placing the Fixed Deposit.

Provided that nothing herein contained shall authorize or be deemed to authorize the mandate holder to repatriate outside India, the funds held in the said account under any circumstances nor to make payment by way of gift to a resident on behalf of the non-resident account holder nor transfer funds from the account to another NRO/NRE account. It is being expressly understood that the mandate herein contained is restricted to payments/transactions within India. I/we further confirm that transactions initiated by Mandate holder will as per provisions of RBI/FEMA guidelines issued on time to time to operate NRE/NRO accounts.

This authority shall continue in force until I/We have expressly revoked it by a notice in writing delivered to you, I/We shall be responsible /liable to you for all acts of the mandate holder.

In an event of my/I/We adding any other person as account holder, then the mandate provided pursuant to this letter shall stand revoked automatically and all the account holders, shall provide a fresh mandate, if desired.

Signature of 1st Account Holder

Mandate Holder Signature

Signature of 2nd Account Holder

Attested by 1st Account Holder

Signature of 3rd Account Holder

Attested by 2nd Account Holder

Attested by 3rd Account Holder

Date _____

For Bank use only

Signature verified by _____

Customer Id of Mandate Holder _____

Name and Signature with emp code _____ Date and Time of Processing the request: _____

Inputter ID with Signature: _____ Approver ID with Signature: _____

List of Transactions authorised under the Mandate :

SI no	Transaction details
1	Statement issuance
2	Cheque Book Issuance
3	Remittance(DD/FT/RTGS/NEFT)
4	Cash(Deposits/Withdrawal)
5	Passbook subsequent updation
6	Certificate/Advice