

Date \_\_\_\_\_

To,  
<<Customer Name>>  
<<Address line 1>>  
<<Address line 2>>  
<<Address line 3>>  
<<City>> <<State>> <<Pincode>>

Dear Sir,

Sub : Request for the payment of of Rs. \_\_\_\_\_ towards Locker Rentals arrears.

Ref : Locker No. \_\_\_\_\_ - .....Branch.

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We take reference to the caption subject and our last of the reminder letters dated \_\_\_\_\_.

Under the said letters, you were advised to operate the locker, however, we regret to note that neither you have begun to operate the locker nor remitted the lease rental arrears.

This letter may be treated as final one, failing which, we would be constrained to break-open the above mentioned locker, without any further reference to you.

The break-open of the locker has been tentatively scheduled on \_\_\_\_\_ .

The bank shall be at liberty to break open the locker, remove the articles from it and hold the articles under branch custody.

Thanking You

Yours sincerely,  
for EQUITAS SMALL FINANCE BANK LIMITED

Branch Manager