

Documentation for opening Trust account

- Duly filled & signed Non-Individual Account opening Form
- Certified copy of Trust Deed
- Certified copy of Registration Certificate (or) Registered Trust Deed (If Private/Family Trust, Trust Deed need not be registered)
- Certified copy of PAN Card in the name of the Trust
- Certified copy Address Proof of Trust
- Certified copy of Board Resolution for opening and operating of the account
- Income Tax registration under Section 12A/12AA or Sec 10(23C) or any other order or notification issued by the CBDT notifying that the income of Trust is exempt from payment of income tax (If applying for a Savings account)
- Current list of Trustees on the letter head of the Trust as on date
- Beneficial Ownership letter (in Bank format)
- KYC documents of the Authorized signatories, Beneficial owners & official/s signing Resolution on behalf of the Trust
- Account opening Initial payment cheque
- Photograph of Authorised signatories

Documentation for opening Society account

- Duly filled & signed Non-Individual Account opening Form
- Certified copy of Byelaws/Memorandum of Association
- Certified copy of Registration Certificate of Society
- Certified copy of PAN Card in the name of the Society
- Certified copy of Address Proof of Society
- Certified copy of Resolution for opening and operating of the account
- Current list of members of the Managing committee/Governing body/Governing council or any other such body-committee responsible for running the affairs of the Society as on date
- Beneficial Ownership letter (in Bank format)
- KYC documents of the Authorized signatories, Beneficial owners & official/s signing Board Resolution on behalf of the Society
- Account opening Initial payment cheque
- Photograph of Authorised signatories

Documentation for opening Section 25 / Section 8 Company

- Duly filled & signed Non-Individual Account opening Form
- Certified copy of Memorandum of Association
- Certified copy of Articles of Association
- Certified copy of Certificate of Incorporation/Registration certificate
- Certified copy of PAN Card
- Certified copy of Address Proof of the company
- Certified copy of Board Resolution for opening and operating of the account
- Current list of Directors as on date
- Beneficial Ownership letter (in Bank format)
- KYC documents of the Authorized signatories, Beneficial owners & official/s signing Board Resolution on behalf of the Society
- Account opening Initial payment cheque
- Photograph of Authorised signatories

Documentation for opening School/ College/Hospital (Unit of Trust/Society)

- KYC documents of the Parent entity i.e. Trust/Society (listed above)
- Entity Proof of School / College/Hospital (E.g. Affiliation certificate, any other certificate/letter issued by Government agency-body-department)